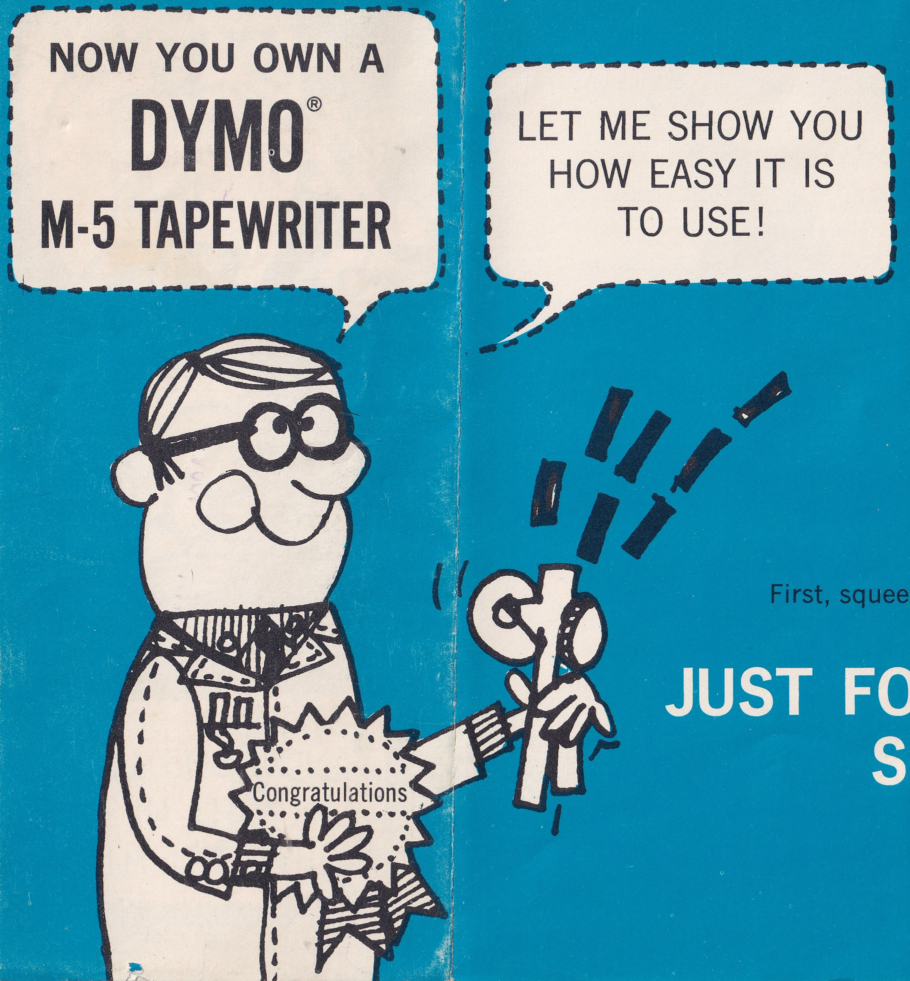
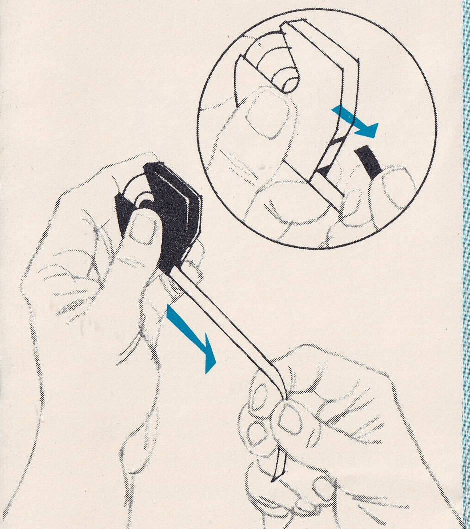

NOW YOU OWN A DYMO® M-5 TAPEWRITER
LET ME SHOW YOU HOW EASY IT IS TO USE!
Congratulations

First, squeeze HANDLES together to UNLOCK your TAPEWRITER, then

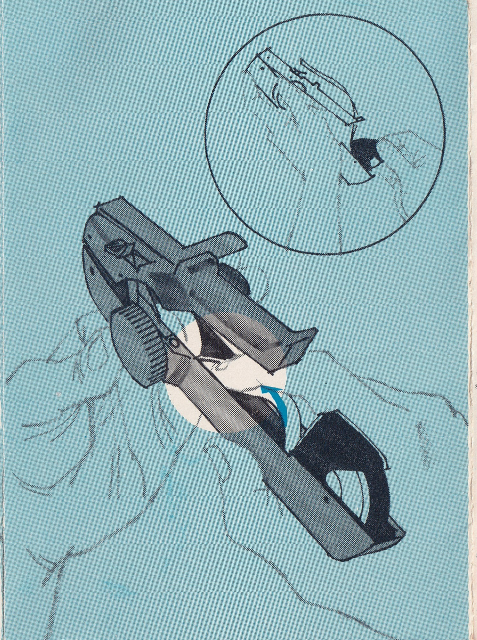
JUST FOLLOW THESE SIMPLE STEPS…

1. LOADING

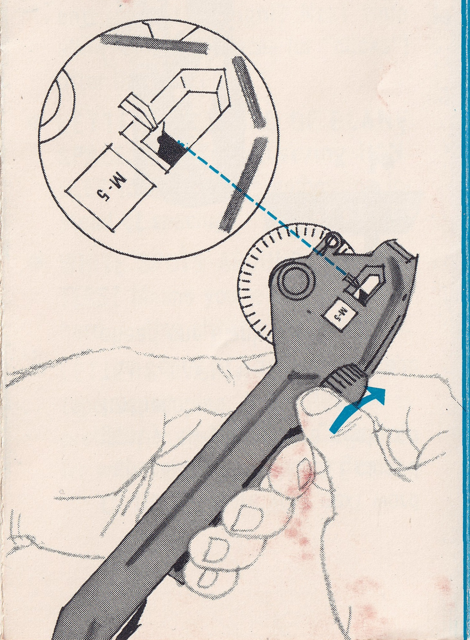
A. Select a tape MAGAZINE… pull out 4 inches of tape. Pull gently over your finger and flatten out the curl. Careful—**don't** fold or crease tape.



B. Place M-5 on its back, handle facing you. Tuck end of tape in CHUTE and down under the FEED ROLLER.



C. Now turn KNOB to roll tape forward. Each "click" advances tape one space. Stop tape at the START ARROW.



NOW OPEN THE FOLDER —I'LL SHOW YOU HOW TO MAKE RAISED-LETTER LABELS!

"A MESSAGE FROM THE MAKERS"

Welcome to the world of Dymo!

Your TAPEWRITER is a high-quality precision tool, produced by expert craftsmen. We guarantee it, without reservation, against any defect in materials or workmanship.

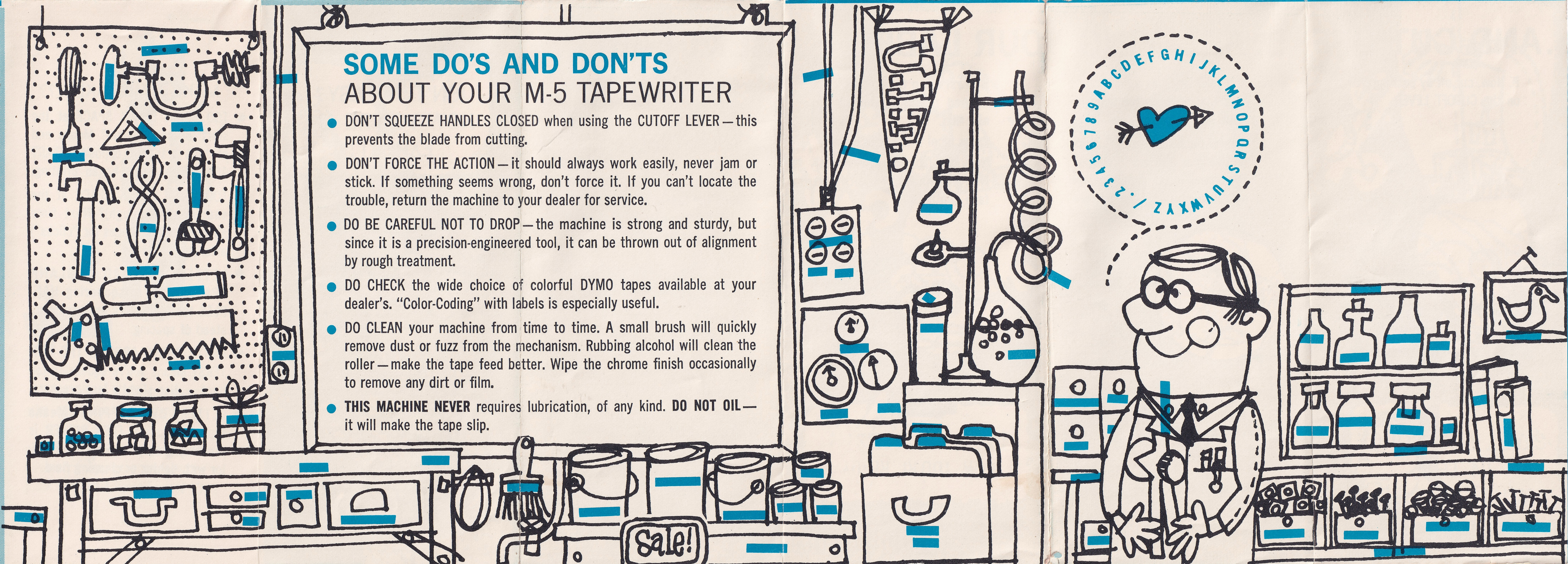
We hope you will take the time to fill out the guarantee card that accompanied the machine... We are always interested in our customers and what uses are being made of our equipment.

Rudolph Hurwich

R. Hurwich
PRESIDENT

DYMO INDUSTRIES, INC.
P.O. Box 1030 • Berkeley 1, Calif.

FORM #31



SOME DO'S AND DON'TS
ABOUT YOUR M-5 TAPEWRITER

- DON'T SQUEEZE HANDLES CLOSED when using the CUTOFF LEVER—this prevents the blade from cutting.
- DON'T FORCE THE ACTION—it should always work easily, never jam or stick. If something seems wrong, don't force it. If you can't locate the trouble, return the machine to your dealer for service.
- DO BE CAREFUL NOT TO DROP—the machine is strong and sturdy, but since it is a precision-engineered tool, it can be thrown out of alignment by rough treatment.
- DO CHECK the wide choice of colorful DYMO tapes available at your dealer's. "Color-Coding" with labels is especially useful.
- DO CLEAN your machine from time to time. A small brush will quickly remove dust or fuzz from the mechanism. Rubbing alcohol will clean the roller—make the tape feed better. Wipe the chrome finish occasionally to remove any dirt or film.
- **THIS MACHINE NEVER** requires lubrication, of any kind. **DO NOT OIL**—it will make the tape slip.

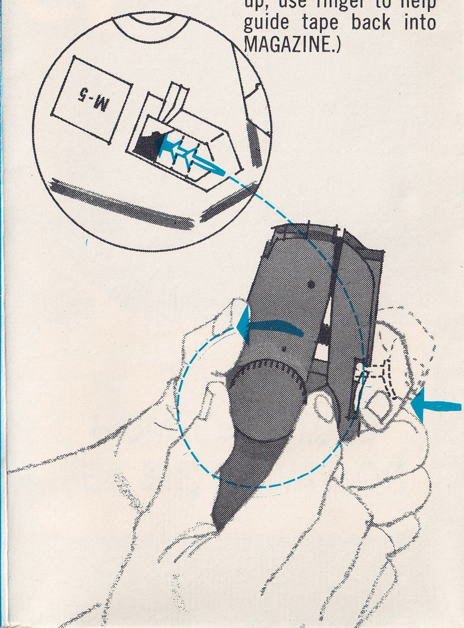
. 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z /
Sale!

WITH THE TAPE IN THE START POSITION...

2. HERE'S HOW

End of tape should be at START ARROW. If tape is past the ARROW, back it up. Press the BACKUP LEVER and turn the KNOB backward (counter-clockwise) 'til end of tape is in line with the START ARROW.

(Note: When backing up, use finger to help guide tape back into MAGAZINE.)

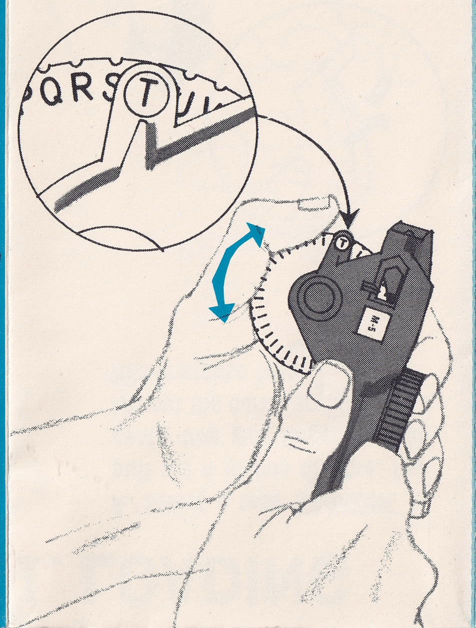


NOW YOU'RE READY TO EMBOSS LABELS...

3. MAKING THE LABEL

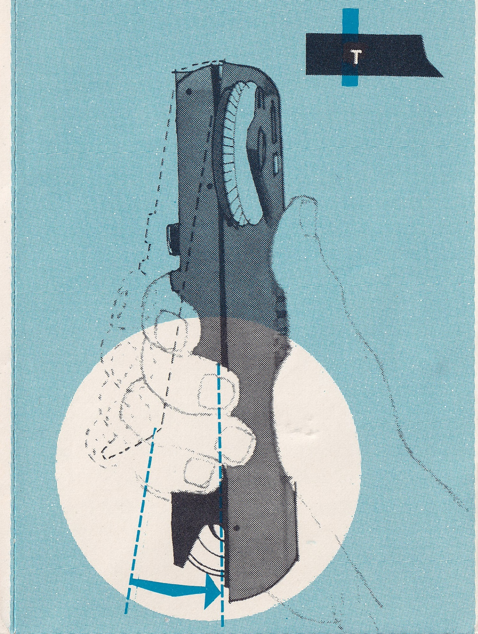
A. Grasp machine in your right hand without squeezing the HANDLES.

Dial LETTER WHEEL 'til your letter appears in the CIRCLE WINDOW.



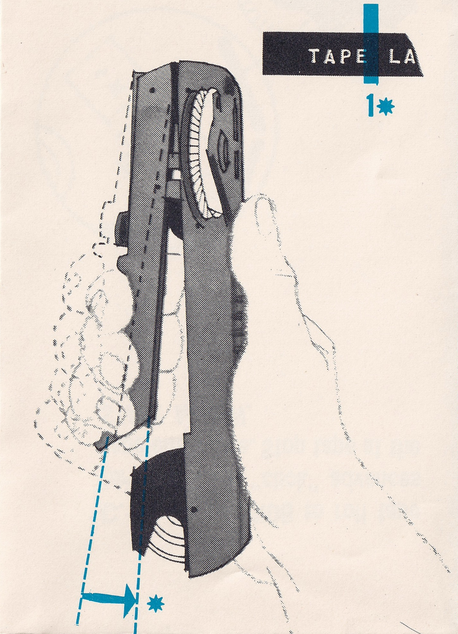
B. To emboss the letter, squeeze HANDLES firmly together.

Keep dialing and squeezing for each letter until you complete the first word of your label.



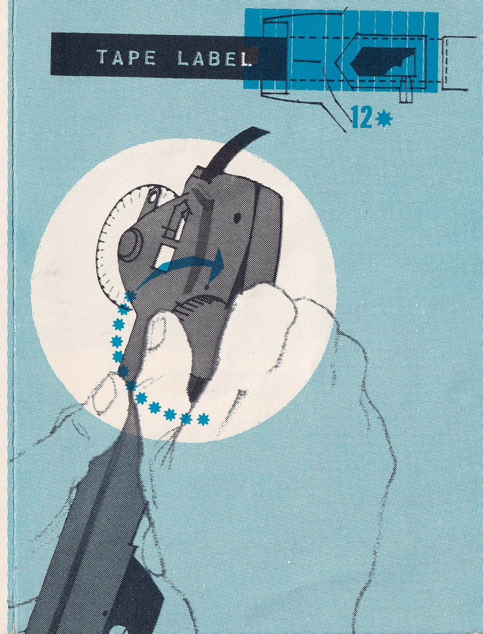
C. Now—before your next word—space. Squeeze HANDLE closed gently 'til you hear a click, **no further.**

The "click" (*) moves the tape ahead one blank space.



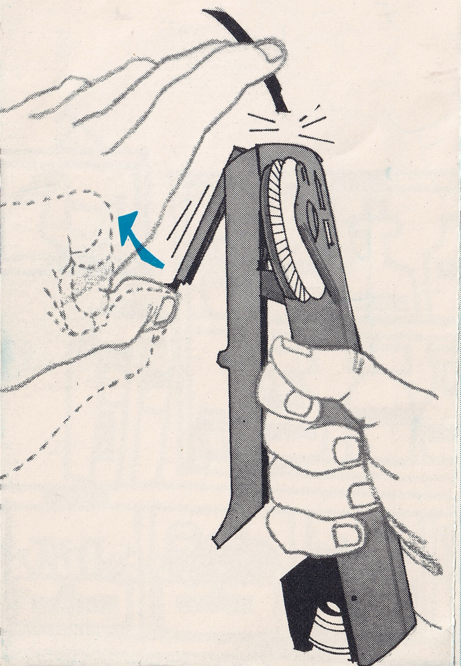
4. TO FINISH...

A. After you've completed your last letter, turn the KNOB forward (clockwise) 12 spaces—12 "clicks" (************). This centers your message perfectly on the label . . . and it's ready to cut off.


TAPE LABEL
12*

...AND CUT OFF

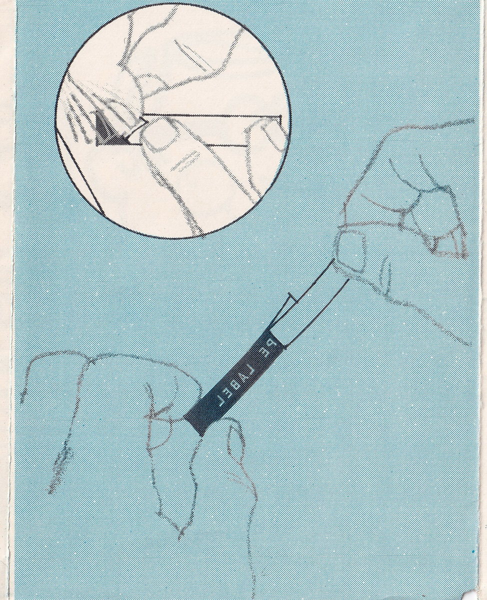
B. Now, cut off by pushing down on the CUTOFF LEVER.



5. APPLYING YOUR LABEL

A. DYMO tape has a thin plastic liner that protects the adhesive back.

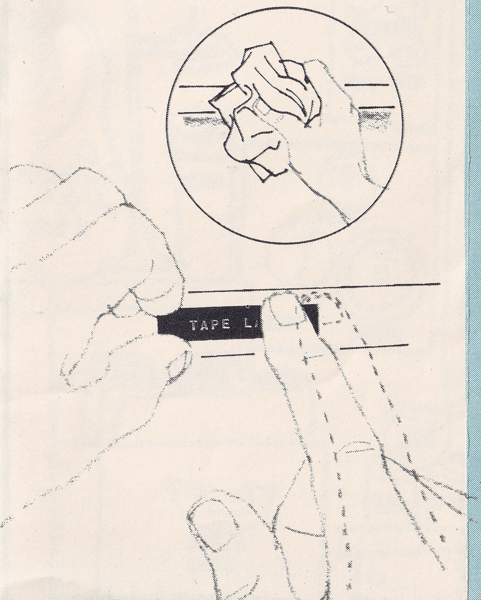
Scratch back a corner of this protective liner with your fingernail. Then peel it off, being careful not to touch the sticky surface.



B. First clean the surface to be labeled removing dirt or any oily film.

Press label firmly into place.

Now, rub label down vigorously with your finger for positive surface contact.



NEXT LABEL...

Before starting your next label, remember to back the tape up **again** to the START ARROW.

To change COLOR, wind the tape back 'til it's out of machine roller. Slip out the MAGAZINE, and tuck the tape end back into the slot. You're now ready to slide in a different MAGAZINE.

ISN'T IT EASY? NOW YOU'RE AN EXPERT!
EXPERT

MAKE A MISTAKE????

- TOO MUCH BLANK SPACE at the **start** (or not enough)? Means end of tape was not opposite START ARROW when you began printing.
- TOO MUCH BLANK SPACE at the **end** (or not enough)? Next time allow 12 blank spaces (or "clicks") after the last letter.
- LETTERS INSTEAD OF BLANK SPACES? You're squeezing HANDLES too hard—it's embossing instead of spacing.
- WHITE SPOTS AROUND THE LETTERS? Means you're squeezing too hard . . . Use slightly less pressure.
- LETTERS OVERLAPPING? Means tape is slipping. FEED ROLLER is probably greasy or dirty. Clean roller with lighter or cleaning fluid.

HELPFUL HINTS IN APPLYING LABELS

- DYMO label will stick to almost any surface that is clean and free from oil or grease.
- IF SURFACE IS VERY COLD (under 40°) warm surface by rubbing briskly with handkerchief or cloth.
- IF SURFACE IS WET OR MOIST the adhesive won't stick well. Dry off the surface. Once stuck, dampness or water will not affect the label.
- IF SURFACE ROUGH OR POROUS (wood, plaster, concrete, etc.) coat it first with a sealer such as shellac or lacquer.
- OUTDOORS—Dymo labels stand up excellently in any weather, following these tips.
- WRAP AROUND OR FLAG LABELS can be used on pipes, tubes, cables. Print message twice, or allow enough blank tape to wrap around the object. Then press the ends together.
- TAB LABELS FOR FOLDERS AND DIVIDERS can be made by printing two labels. Attach one to the folder . . . lay the other one on it back-to-back . . . and press them together.

Note: In making flags or tab labels, leave no sticky back exposed.